LIFE at UCF Richard Tucker Gerontology Applied Research Awards Instructions

These instructions contain the following 3 pages:

Page 1: Proposal Outline Instructions.

Page 2: Proposal Submission Instructions.

Page 3: Proposal Cover page.

Each page is a pdf document and can be downloaded separately for your use.

Proposal Outline Format

Proposals must utilize the outline below. The proposal must be typed and submitted in **pdf format.**

Submittal deadline is February 2, 2026.

Describe the proposed research using the following outline:

A. Title

B. Introduction

    1. Statement of the problem related to applied gerontological research

    2. Purpose /goals of the research

    3. Significance of research related to gerontology and/or older adults

    4. Is this a new proposal or is an extension of a current project?

C. Study Narrative

    1. Description of Methods and Procedures

    2. Site of research. Sites at which study will occur

    3. Status of request(s) to access subjects , from the appropriate Institutional Review Board. If LIFE at UCF if members will be recruited then an Application for Conducting Research with LIFE Members must be approved. (See the webpage for the application.)

    4. Timeline for research study implementation

    5. If already in progress, what has been accomplished?

    6. Results dissemination plans.

D. Itemized project budget and justification for each item.

(This grant does not fund: staff travel or faculty salaries.)

E. Literature Review: Write in a format common for the field of study of the proposal.

Submission Instructions

1. Download and complete the Gerontology Research Award Application cover page located on page 3. It is imperative that the Department's UCF Foundation Number be correct. Incorrect numbers may cause you not to receive the award funds.

2. Create a single PDF of the grant request to include the cover page and your completed proposal outline.

- The first page of the PDF should be the signed Gerontology Research Award Application cover page.

- The next part should be the research proposal using the proposal outline.

3. Name this pdf file using the following naming format:

- (Researcher Last Name)(FirstName)_(Two Word Study Title)_Tucker2025-26

- For example: SmithMary_BalanceAbility_Tucker2025-26

4. To submit your proposal package complete the Gerontology Research Proposal Submission form . The link is located on page 3.

5. Download your completed proposal as a single .pdf document into this web form.

6. Click on Submit to transmit your proposal.

When transmission is complete you will receive a receipt notification email.

Notification of Finalist status will be emailed to you no later than April 10, 2026

For questions: Email: lslieberman@gmail.com or Jacqueline.Ulacia@ucf.edu