LIFE at UCF Richard Tucker Gerontology Research Awards Instructions

These instructions contain the following 3 pages:
        Page 1: Proposal Outline Instructions.
        Page 2: Proposal Submission Instructions.
        Page 3: Proposal Cover page.
Each page is a pdf document and can be downloaded separately for your use.

Proposal Outline Format
**Proposals must utilize the below outline. The proposal must be typed
and submitted in a pdf format. Submittal deadline is February 14, 2025.**

  A. Name of Study:

  B. Introduction: Provide a brief summary of the relationship of the research study for which
      this grant is related to the LIFE at UCF Richard Tucker Gerontology Research Awards
      program by responding to each of these questions:
      1. How does the research study meets the purpose and intent of this awards program?
      2. How the proposed research does meet the stated research need?
      3. How the proposed research can or could benefit LIFE at UCF members and the elder
      community?
      4. How will this research grant fund the research budget submitted? (Provide detailed
      budget below.)
      5. What other funding is available or has been requested to support this research?

  C. Description of the proposed research using the following outline:
      1. Introduction
      2. Statement of the problem
      3. Purpose /goals of research
      4. Significance of research related to gerontology and/or older adults
      5. Whether the research is proposed or is an extension of a current project.

  D. Literature review:
       Write in format common for field of study.
  E. Study narrative/Methods/Procedures:
  F. Site of research. Sites at which study will occur
  G. Status of request(s) to access subjects if appropriate to research study

  H. If LIFE at UCF members can participate and in what capacity.
  I. Timeline for research study implementation
        1. Anticipated start and completion date.
        2. If already in progress, what has been accomplished?

  J. Itemized project budget and justification for each item.
     (This grant does not fund: staff travel, faculty salaries.)
  K. IRB status. If IRB proposal not yet submitted, when this will occur.
  L. Result dissemination plans.
  M. Bibliography: Write in format common for the field of study.

Submission Instructions

1. Download and complete the *Gerontology Research Award Application* cover page located on the following page 3. It is imperative that the Department UCF Foundation Number be correct. Incorrect numbers may cause you not to receive the award funds.

2. Create a single PDF of the grant request to include the cover page and your completed proposal outline.
    - The first page of the PDF should be the **signed** *Gerontology Research Award Application* cover page.
    - The next part should be the research proposal using the proposal outline.

3. Name this pdf file using the following naming format:
    - (Researcher Last Name)(FirstName)_(Two Word Study Title)_Tucker2023-24

    - For example: SmithMary_BalanceAbility_Tucker2023-24

4. To submit your proposal package complete the **Gerontology Research Proposal Submission form** link located below these .pdf instruction pages on page 3.

5. Download your completed proposal as a **single .pdf document** into this web form.

6. Click on Submit to transmit your proposal.

When transmission is complete you will receive a receipt notification email.

Notification of Finalist status will be emailed to you no later than March 10, 2024.

For questions: Email: bcmyers5@icloud.com.

LEARNING INSTITUTE FOR ELDERS AT UNIVERSITY OF CENTRAL FLORIDA, INC.

GERONTOLOGY RESEARCH AWARD PROGRAM APPLICATION FORM
and COVER PAGE

ACADEMIC YEAR 2023-2024

(Applications must be Type Written and submitted in .pdf format)

UCF DEPARTMENT/ORGANIZATION _____

DEPARTMENT HEAD / FACULTY SPONSOR _____

APPLICANTS NAME _____

EMAIL _____   TELEPHONE _____

DEPARTMENT UCF FOUNDATION ACCOUNT NUMBER: _____

RESEARCH TITLE:_____

APPLICANT'S Signature: _____

DEPT/ORG APPROVAL Signature: _____

Submission Deadline is February 14, 2025

Submissions must include a single signed .pdf copy of this form with attached pages.

Submissions must be through the LIFE web site using the submission form at the link below:

https://lifeatucf.org/life-at-ucf-gerontology-applied-research-submission-form/